

1. Seat Height



Lift the middle lever on the right or left-hand side and take your weight off the seat to raise the height. Remain seated to lower the height. Release the lever to lock the seat height.

2. Back Angle



Lift the back lever on the right or left-hand side and take your weight off the back to bring it forward. Lean back to move it backwards. Release the lever to lock the back angle.

3. Seat Tilt & Free Float Activation



Lift the front lever on the right or left-hand side to release the seat tilt lock. Tilt the seat while seated. Release the lever to lock the seat tilt.

Or push down the front lever to activate the seat rock. Lift the lever back up to lock the seat in any position.

4. Free Float Tension



Twist the knob on the underside of the chair while in free float mode to adjust the tension of the rocking motion. Clockwise increases the tension, anti-clockwise reduces the tension.

5. Back Height (Axia Office Only)



Pull out the lever on the middle of the back to release the back height lock, then raise or lower the back. Push the lever back in to lock the back height.

6. Lumbar Support (Axia Max Only)



Turn the knob on the right-hand side of the back to adjust the lumbar support. Clockwise increases lumbar support, anti-clockwise decreases lumbar support.

7. Seat Depth



Ensure the seat is tilted fully forward. Pull out either the left or right lever at the back corner of the seat and slide the seat backward or forward. Release the lever to lock the seat depth.

8. Arm Rest (If fitted) Height



Push in and hold the button on the underside of the arm to release the arm height lock. Raise or lower the arm. Release the button to lock the arm height. Repeat for the other arm.

9. Pivot Arm (If Fitted)



Rotate the arm until it locks at the desired position. Repeat for the other arm.

10. Arm Rest Width



Loosen the screw at the base of the arm to loosen the arm width lock. Slide the whole arm in or out. Tighten the screw back again to lock the arm.

Repeat for the other arm.

11. Neck Rest (Axia Max Only)



Push in and hold the button on the left-hand side of the back rest to move the neck rest forward. Hold the button in and push the neck rest back to move it backward.



Rotate the cushion up or down for varying support.

12. Neck Rest (Axia Plus Only)



Lift the headrest post up to raise the height or push it down to lower the height. The post will click securely into position.



Rotate the cushion up or down for varying support.

For further assistance please call
Customer Services on
0845 345 0898